



## Arizona Department of Mines and Mineral Resources

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1-800-446-4259 in Arizona FAX 602-771-1616 [www.mines.az.gov](http://www.mines.az.gov)

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### MINING CLAIM FORMS

*Circular No. 115 revised July 2009*

MCF100	<i>Location Notice for Lode Mining Claim</i>
MCF102	<i>Location Notice for Placer Mining Claim</i>
MCF100a	<i>Claim Map</i>
MCF108	<i>Affidavit of Performance of Annual Work</i>
MCF110	<i>Notice of Intent to Hold Mining Claims/Sites</i>
MCF112	<i>Maintenance Fee Payment</i>
MCF114	<i>Supplemental Attachment (for additional claims)</i>
MCF116	<i>Notice of Non-liability for Labor and Materials Furnished</i>

The forms in this circular may be reproduced for filing with the Bureau of Land Management and the County Recorders' office. There are no officially designated forms, but the forms provided meet the statutes and the requirements of these agencies. These forms may also be downloaded from the Department website, [www.mines.az.gov/claimforms.pdf](http://www.mines.az.gov/claimforms.pdf) in PDF format.

Find the Bureau of Land Management's *Maintenance Fee Waiver Certification* form 3830-2 at: [www.blm.gov/pgdata/etc/medialib/blm/az/pdfs.Par.44542.File.dat/3830-2\\_MaintFee.pdf](http://www.blm.gov/pgdata/etc/medialib/blm/az/pdfs.Par.44542.File.dat/3830-2_MaintFee.pdf)

#### **The following is a brief summary of the filing process for Federal mining claims:**

Mineral rights can be obtained on State or Federal lands that are open to mineral entry. Mining claims, leases, and mineral material sales apply to Federal Lands. Prospecting permits, leases, and material sales apply to State Trust Land. The process is complex, but can be accomplished by the average citizen.

Mining claims cannot be used as a residence or home site. Under the current moratorium on patenting claims, no title to the land can be obtained.

The initial claim recording expenditure for a federal mining claim is about \$10 at the county recorder's office and is \$189 total fees at the Bureau of Land Management.

#### **The steps in acquiring mineral rights are generally as follows:**

1. Find an area of interest and determine its legal description (i.e. Township, Range, Section, etc.)
2. Determine surface and subsurface ownership status as explained in ADMMR Special Report SR23, *Manual for Determination of Status and Ownership, Arizona Mineral and Water Rights*
3. Acquire and maintain mineral rights as described in ADMMR Special Report SR12, *Laws and Regulations Governing Mineral Rights in Arizona*.

The above publications may be ordered from ADMMR or perused at the Department's office and at select Arizona libraries.

**LOCATION NOTICE FOR LODE MINING CLAIM**

NOTICE IS HEREBY GIVEN that the \_\_\_\_\_  
\_\_\_\_\_ lode mining claim has been located  
by \_\_\_\_\_ whose current mailing  
address is \_\_\_\_\_  
\_\_\_\_\_.

BLM  
Date  
Stamp

The general course of this claim is \_\_\_\_\_ and it is situated in \_\_\_\_\_  
County, Arizona. This claim is \_\_\_\_\_ feet in length and \_\_\_\_\_ feet in width. This claim runs  
from the location monument on which this location notice is posted approximately \_\_\_\_\_ feet in a  
\_\_\_\_\_ direction to the \_\_\_\_\_ end line and \_\_\_\_\_ feet in a \_\_\_\_\_ direction to the  
\_\_\_\_\_ end line. This claim is marked by six monuments, one at each corner and one at the center of each  
end line of the claim.

The location monument on which this notice is posted is situated within Section \_\_\_\_\_, Township \_\_\_\_\_  
\_\_\_\_\_, Range \_\_\_\_\_, Gila Salt River Base and Meridian, Arizona and this claim encompasses portions  
of the following quarter section (s), section (s), Township (s) and Range (s) \_\_\_\_\_  
\_\_\_\_\_.

Gila Salt River Base and Meridian, Arizona.

The locality of this claim with reference to some natural object or permanent monument and additional information  
(if any) concerning its locality are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

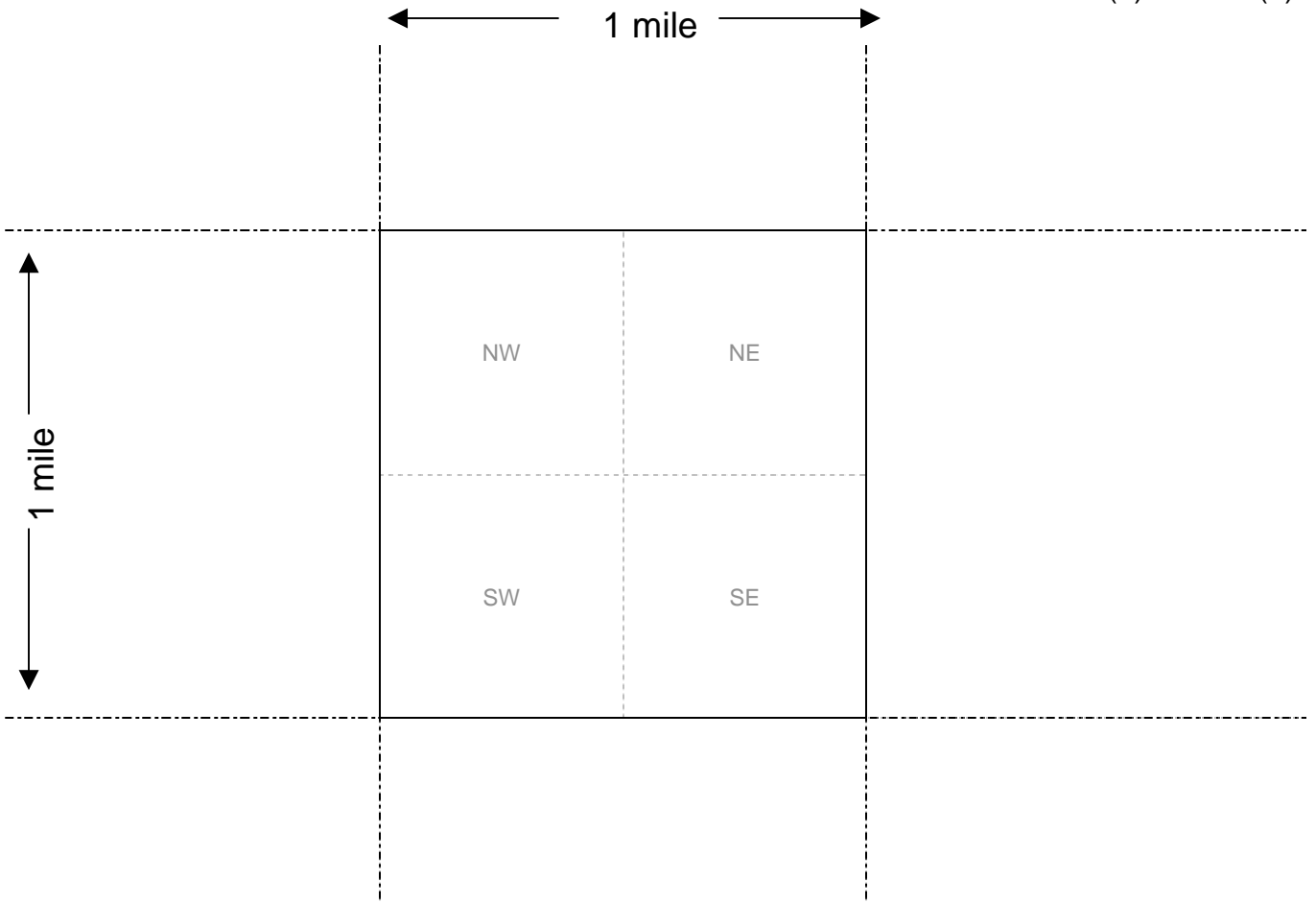
DATED AND POSTED on the ground this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

LOCATOR (s) \_\_\_\_\_

**Form MCF100**  
Revised July 2005

**MINING CLAIM MAP**

Lode ( ) Placer ( )



Scale : 1" = 2000 feet



1. The above map depicts the \_\_\_\_\_ mining claim, which is located in Section (s) \_\_\_\_\_, Township \_\_\_\_\_, Range \_\_\_\_\_, Gila and Salt River Base and Meridian, \_\_\_\_\_ County, Arizona.
2. The type of corner and location monuments used are as follows: \_\_\_\_\_
3. The bearings and distances in degrees and feet between claim corners are as depicted on the map.

**Form MCF100a**  
Revised July 2005

**LOCATION NOTICE FOR PLACER MINING CLAIM**

NOTICE IS HEREBY GIVEN that the \_\_\_\_\_  
\_\_\_\_\_ placer mining claim has been located by  
\_\_\_\_\_ whose current mailing  
address is \_\_\_\_\_  
\_\_\_\_\_.

BLM Date Stamp
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The general course of this claim is \_\_\_\_\_ and it is situated in  
\_\_\_\_\_ County, Arizona.

This claim is \_\_\_\_\_ feet in length and \_\_\_\_\_ feet in width. This claim runs from the  
location monument on which this location notice is posted approximately \_\_\_\_\_ feet in a \_\_\_\_\_  
direction to the \_\_\_\_\_ end line and \_\_\_\_\_ feet in a \_\_\_\_\_ direction to the \_\_\_\_\_ end line.  
This claim is marked by four monuments, one at each corner of the claim.

The location monument on which this notice is posted is situated within Section \_\_\_\_\_, Township  
\_\_\_\_\_, Range \_\_\_\_\_, Gila Salt River Base and Meridian, Arizona. This claim encompasses  
portions of the following legal subdivision(s) if located by legal subdivision or the following quarter section (s),  
section (s), Township (s) and Range (s) \_\_\_\_\_  
\_\_\_\_\_, Gila Salt River Base and Meridian, Arizona.

The locality of this claim with reference to some natural object or permanent monument and additional  
information (if any) concerning its locality are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

DATED AND POSTED on the ground this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

LOCATOR (s) \_\_\_\_\_

When Recorded Return Document to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check here is this is a change of address.

Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**AFFIDAVIT OF PERFORMANCE OF ANNUAL WORK**

1. State of Arizona, County of \_\_\_\_\_ ss:

2. I (Name) \_\_\_\_\_

3. Reside at (Address) \_\_\_\_\_  
\_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_

BLM  
Date  
Stamp

State \_\_\_\_ Zip \_\_\_\_\_ being duly sworn, depose and say that I am a citizen of the United States, more than eighteen years of age, and that all of the facts set forth in this affidavit, subject to the provisions and penalties of 18 U.S.C. 1001 pertaining to the filing of false, fictitious, or fraudulent statements with the United States, are true and correct according to the best of my knowledge, information and belief.

4. Owner's name and address (If not shown in Items 1-3 above). \_\_\_\_\_

5. That I am personally acquainted with the mining claim(s). The work and improvements were made by and at the expense of the owner(s) of said claim(s). Said contiguous group of claims, listed on this document, are situated in the

\_\_\_\_\_ (optional) Mining District; \_\_\_\_\_ County, Arizona.

Line No.	AMC NUMBER	CLAIM/SITE NAME	COUNTY RECORDER DATA (If available)	TWP	RNG	SEC
1						
2						
3						
4						
5						
6						

BLM Date Stamp
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7						
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6. That between the dates starting at 12 o'clock noon on September 1, 20 \_\_\_\_ and ending at 12 o'clock noon on September 1, 20 \_\_\_\_ at least \$ \_\_\_\_\_ dollars worth of work and improvements were done and performed upon said claim(s) or upon one or more of a contiguous group of claims for the benefit of all, wholly or partly outside of a contiguous group of claims for the benefit of all, not including the location work.

7. That the following persons were employed to perform the work and improvements described herein: \_\_\_\_\_

8. That the work and improvements performed were: \_\_\_\_\_

9. Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

**SUBSCRIBED AND SWORN TO** before me, a Notary Public, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

By: \_\_\_\_\_

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

**Bureau of Land Management**  
**Arizona State Office**  
[www.az.blm.gov](http://www.az.blm.gov)

No. of Claims: _____ x \$10 = _____ Check No.: _____ Init. _____ Receipt No.: _____ <b>For BLM Use Only</b>
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**NOTICE OF INTENTION TO HOLD MINING CLAIMS/SITES**

When Recorded Return Document to:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

BLM  
 Date  
 Stamp

Check here if this is a change of address.

Telephone: \_\_\_\_\_

E-mail Address \_\_\_\_\_

I (We) intend to hold the claims(s) and/or site(s) listed below for the calendar year 20\_\_\_\_, and I (We) have filed or will file a Notice of Intent to Hold in the county where the claim (s) is located.

Reason for filing a Notice of Intent to Hold instead of an assessment work filing (check one):

- Maintenance fee was paid to maintain claim(s) during this assessment year.
- Mill or tunnel sites.
- Claim(s) was located during the current assessment year.
- BLM has deferred assessment work (attach copy of decision granting deferment, or pending petition for deferment including date petition was filed.)

Line No.	AMC NUMBER	CLAIM/SITE NAME	COUNTY RECORDER DATA (If available)	TWP	RNG	SEC
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**NOTICE OF INTENTION TO HOLD MINING CLAIMS/SITES**  
page 2

BLM Date Stamp
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1. State of Arizona, County of \_\_\_\_\_

2. I (Name) \_\_\_\_\_

3. Reside at (Address) \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ being duly sworn, depose and say that I am a citizen of the United States, more than eighteen years of age, that all of the facts set forth in this notice, subject to the provisions and penalties of 18 U.S.C. 1001 pertaining to the filing of false, fictitious, or fraudulent statements with the United States, are true and correct according to the best of my knowledge, information and belief.

4. Owner's name and address (If not shown in Items 1-3 above). \_\_\_\_\_

5. Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

**Bureau of Land Management**  
**Arizona State Office**  
[www.az.blm.gov](http://www.az.blm.gov)

No. of Claims: _____ x \$10 = _____
Check No: _____ Init. _____
Receipt No.: _____
<b>For BLM Use Only</b>

**MAINTENANCE FEE PAYMENT**

Claimant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Signature: \_\_\_\_\_

BLM Date Stamp
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Check here if this is a change of address.

LINE NO.	AMC NUMBER	CLAIM/SITE NAME	COUNTY RECORDER DATA (If available)	TWP	RNG	SEC
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List additional claims on Form MCF114.

**Bureau of Land Management**  
**Arizona State Office**  
[www.blm.gov/az/](http://www.blm.gov/az/)

No. of Claims: _____ x \$140 = _____ Check No: _____ Init. _____ Receipt No.: _____ <b>For BLM Use Only</b>
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**Form: MCF112**  
 Revised July 2009

This form is available from the **Arizona Department of Mines and Mineral Resources** and may be reproduced.



**NOTICE OF NON-LIABILITY FOR LABOR AND MATERIALS FURNISHED**

NOTICE IS HEREBY GIVEN that the undersigned is the owner of the following described mine or unpatented mining claims situated in \_\_\_\_\_ County, Arizona, the names of which and the book(s) and page(s) or document number(s) of recording of the location notice(s) in the office of the recorder of said county and the BLM serial numbers of which, are as follows:

Line No.	AMC NUMBER	CLAIM/SITE NAME	COUNTY RECORDER DATA (If available)	TWP	RNG	SEC
1						
2						
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5						

Pursuant to the terms of a \_\_\_\_\_ agreement entered into between the owner and \_\_\_\_\_ which is dated and is for a term commencing on \_\_\_\_\_ and ending on \_\_\_\_\_, the property will be in the possession of and operated by \_\_\_\_\_.

The owner is not and will not be working or operating the claims or mine or any part of the claims or mine and does not intend to purchase supplies or materials for the claims or mine or to employ any persons to labor thereon during the term of the above-described agreement.

The owner will not be liable for labor performed or materials or merchandise furnished in the operation or development of the claims or mine during the term of the above-described agreement, and the claims or mine will not be subject to a lien or any debts incurred for labor performed or materials or merchandise furnished for the operation or development of the claims or mine during the term of the agreement.

DATED AND POSTED on the ground this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

OWNER \_\_\_\_\_

**SUBSCRIBED AND SWORN TO** before me, a Notary Public, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

By: \_\_\_\_\_

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_